



*St Thomas of Canterbury Catholic Primary School*

Welcome  
Friends of St  
Thomas'





# *St Thomas of Canterbury Catholic Primary School*

## Things to discuss:

- Roles
- Peoples availability
- Any skills/connections (work-family)
- Confirm sharing of contact details
- Insurance
- Licences



# *St Thomas of Canterbury Catholic Primary School*

## **Roles**

Chair

Vice Chair

Treasurer

Vice Treasurer

Secretary (minutes)

Administrator (Permission slips)

Correspondence (emails)

Community outreach

Facebook page/social media

Poster designer etc

Resource organiser

Buyer

Buyer no 2

Bakers/cake makers

Spiderman/woman

First Aider (available for every event)

Any DBS checked?





- Cake and coffee sales
- Non-uniform days
- Amazon wish list-books

Disco includes Art activities for KS1  
Mothers day present  
Fathers day present sales  
Christmas present sales  
Easter raffle  
Easter fete (after school)      quiz night  
Summer fete  
British bake off  
Cake sales      ladi  
Bedtime stories pj's hot chocolate, bis  
Cinema night (need popcorn)



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## **Things to discuss with Mrs Poulteney**

Garage

Dates

Agreement of activities



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To complete:

Name	Roles	Childs name	Avaliability tick						Contact email	Contact phone number	Connections we could use	Skills
				M	T	W	T	F				
			Mornings Afternoons Evenings									
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