



*St Thomas of Canterbury Catholic Primary School*

Welcome  
Friends of St  
Thomas'





## Things to discuss:

- Roles
- Peoples availability
- Any skills/connections (work-family)
- Confirm sharing of contact details
- Insurance
- Licences

# *St Thomas of Canterbury Catholic Primary School*



## **Roles**

Chair

Vice Chair

Treasurer

Vice Treasurer

Secretary (minutes)

Administrator (Permission slips)

Correspondence (emails)

Community outreach

Facebook page/social media

Poster designer etc

Resource organiser

Buyer

Buyer no 2

Bakers/cake makers

Spiderman/woman

First Aider (available for every event)

Any DBS checked?





The logo is circular and features a shield with a cross, a sword, and a chalice, with a crown above. The shield is set against a blue background with a gold border.

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## **Things to discuss with Mrs Poulteney**

Garage

Dates

Agreement of activities



# St Thomas of Canterbury Catholic Primary School

To complete:

Name	Roles	Childs name	Avaliability tick					Contact email	Contact phone number	Connections we could use	Skills
				M	T	W	T	F			
			Mornings Afternoons Evenings								
			Mornings Afternoons Evenings								

